

A4 Criteria

(Under Graduate Level)

A Grade

- (1) Making the idea of progress can be reduced cost of 50,000 Ks and above implementation activity.
 - (2) Making in the office & environment, As well as to ensure neat beauty with innovative ideas, modifications.
(Eg for gardener: just created in the garden more beautiful, Expansion.)
 - (3) Making the idea that can work faster & smooth which reduce lead time/ delay time of current process.
- (Main point - The idea of a new activity (new idea), whose do not make this idea.)

B Grade

- (1) Making the idea that smooth during process and operation.
- (2) Making the implementation activity to prepare the damage tools, part, assets etc.,
- (3) Making the work place area within to ensure systematic neat & beautiful ideas.

C Grade

- (1) Making the utilities and accessories maintenance in the workplace.
- (2) Making the stick warning paper in workplace.

D Grade

- (1) Making to do routine work assignment and slide action.
- (2) Making the same idea of each other.

(Note. We will be selected to become “the best A4 award” for the result in increased accuracy can be clearly documented and effectiveness from Grade A & B.)

A4 Criteria

(Staff Level)

A Grade

- (1) Making the idea of progress can be reduced cost of 100,000 Ks and above implementation activity.
 - (2) Making the idea can be reduced by half of lead time, manpower in current use in work.
 - (3) Making the idea to improve revenue & strategic target.
- (Note. The idea of a new activity (new idea), whose do not make this idea.)

B Grade

- (1) Making the review & analysis on work process, progress and make action for it.
- (2) Made to create new characters (Form, Record Format) fields, as required in business.
- (3) Making the idea are able to work faster & effective.

C Grade

- (1) Making the data , modify format in workplace using document,.
- (2) Making a work as a phone cord, electric wire area neat, clear, both sure kind of activity.,
- (3) The maintenance work idea for the data, files, documents neatly.

D Grade

- (1) Making the work area in accordance 5S, Label fields.
- (2) Description of routine job with less improvement.

(Note. We will be selected to become “the best A4 award” for the result in increased accuracy can be clearly documented and effectiveness from Grade A & B.)

A4 Criteria

(Management Level)

A Grade

- (1) The idea of progress can be reduced cost of 300,000 Ks and above implementation activity.
- (2) Ideas to improve the people skill, people performance, the function of people competency enhancing.
- (3) Idea dealing the business Direction, Strategy, Way Implementing action which can impact to business goals.

(Note. The idea of a new activity (new idea), whose do not make this idea.)

B Grade

- (1) Ideas of planning to achieve the departmental target. (Arrange in order to reach the target).
- (2) Ideas which can participate with eagerly to entire team.
- (3) The idea which resolve with action for the difficulties, weakness, gaps within a department.
- (4) Making enterprise model that can show visible progress charts.

C Grade

- (1) Making the documents required by the Department that the Form, Record, Running Format.
- (2) Making the kind of idea that can work faster & smooth operation.
- (3) Making review of the job that need to do for action.

D Grade

- (1) Making to do work must be responsible. The current drive data to update, revise it.

(Note. We will be selected to become “the best A4 award” for the result in increased accuracy can be clearly documented and effectiveness from Grade A & B.)